



## Marysville Fire District

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[www.marysvillefiredistrict.com](http://www.marysvillefiredistrict.com)

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The Marysville Fire District, is soliciting Requests for Proposals from contractors for the purpose of replacing a failed split system of the HVAC system at Fire Station 61, located at 1635 Grove Street, Marysville, WA 98270.

Fire Station 61 is a cinder block and wood framed constructed commercial building built in the mid 1980's. The HVAC system installed in this building consists of four package units, seven split systems, and three ductless systems that are in various stages of degradation due to age, serviceability and general exhaustion. It is expected that the repairs will return the HVAC system to fully functioning operational level as originally designed. Repairs are to include the replacement of one 7.5 ton split system with auxiliary heat unit.

Split system requiring replacement is a 30 plus year old R22 system known to the District as Unit #2. The indoor unit is located on the first floor above a T-Grid drop ceiling in a hallway between offices. The outdoor unit is located on the rooftop amongst several other HVAC units.

A suitable crane will be required for the removal and installation of the rooftop unit as it is not accessible via a forklift or stairwells.

Scope of Work shall include the following

- Recovery and disposal of all remaining refrigerants and oils contained within the system.
- Removal and disposal of the existing equipment.
- Verify structural load capacity of existing support base and modify to accommodate proposed equipment. Potential structural modifications may be needed to supply sufficient weight distribution integrity for any changes in the dead load created by the replacement unit.
- Install new equipment as proposed.
- Provide electrical service to the proposed unit as required.
- Replacement of all line sets on proposed systems is preferred, any line sets unable to be replaced due to building construction constraints shall be flushed to remove any refrigerant, refrigerant oils, debris moisture and contaminants. Bidders shall specify in the proposal if they intent to reuse existing line sets.
- Complete a minimum 24 hour pressure test as per manufacturers' recommendations and provide a report to the owner of the results.
- Complete a nitrogen purge and evacuation of the complete system.
- Integrate with current zoning systems, ducts, thermostats, fire dampers, and controls.
- Fully recharge with specified refrigerant and perform a complete system operational test.
- Acquire and purchase all building, electrical and mechanical permits and inspections as required.

The completed project will provide for full recovery of any remaining refrigerant, removal, disposal and replacement of failed and unserviceable systems, pressure testing of the entire system, evacuation and recharging as per manufacturers recommendations, and system startup and operational testing.

To maintain quality of installation and ensure properly working system the Marysville Fire District will require a factory certified contractor to install all proposed systems. The successful bidder must be a factory-authorized distributor to sell the equipment specified and proposed. The bidder must use a factory authorized installer to install the proposed system.

Documentation shall be submitted, with the proposal, describing in detail the proposed system(s), including but not limited to: diagrams and drawings of the main system components; installation plans; make, model, and BTU ratings of the proposed systems, warranty; nearest service center; and guaranteed service response times. As-Built drawings identifying installation locations of components, disconnects, circuit information, wire sizes and quantities in conduits, underground installations, etc. including all make and model numbers of installed disconnects, panels, or switching components, shall be provided upon completion.

A warranty shall be provided for a minimum of 1 year for installation and manufacturing defects. All aspects of the project shall be warranted by the vendor. Only major components with a manufacturer's warranty of at least 1 year may be bid or installed. All warranty information, including bidders' installation and material warranty, shall be submitted in writing and supplied with the proposal.

Bidders are responsible for determining and verifying serviceability of all equipment proposed.

It is strongly recommended that all bidders perform a site visit prior to submitting bids.

Questions may be directed to:

Josh Farnes

Fleet and Facilities Supervisor

Marysville Fire District

425 754-5233,

[jfarnes@mfdrrfa.org](mailto:jfarnes@mfdrrfa.org).

Contractor walkthrough and inspection of the facility shall be as scheduled:

Marysville Fire District Station 61

1635 Grove Street

Marysville, WA 98270

May 12, 2026 @10:00am

For additional inquiries contact Fleet & Facilities Supervisor Josh Farnes at 425-754-5233 or email [jfarnes@mfdrrfa.org](mailto:jfarnes@mfdrrfa.org).

This is a prevailing wage required project; worker compensation shall be in accordance Washington State Labor and Industry requirements, (information located <https://www.lni.wa.gov/TradesLicensing/PrevWage/>). Appropriate Intents and Affidavits of Prevailing Wages Paid must be filed with the Department of Labor & Industries. Quotes and Proposals shall include certification that neither the proposer nor any hired contractor or sub-contractor is guilty of two or more violations in the previous 5 years of prevailing wage requirements, as required by RCW 39.12.

This project is estimated to be under \$75,500 and as such, sealed competitive bidding requirements do not apply; however, as a matter of diligent practice, this project shall utilize the sealed competitive bidding practice as defined in RCW 52.14.120. Any permits and licenses required will be the responsibility of the awarded contractor.

Any public work project involving three or more specialty contractors requires that the services of a general contractor as defined in RCW [18.27.010](#). General contractor is defined as a contractor whose business operations require the use of more than one building trade or craft upon a single job or project or under a single building permit. A general contractor also includes one who superintends, or consults on, in whole or in part, work falling within the definition of a contractor.

Contractors must submit the following with their bid/proposal:

- Documentation that the contractor is a certified dealer for all systems and components proposed.
- A minimum of three references located within the greater King and Snohomish County areas.
- Manufacturer drawings, photos, specifications, and general information for each product submitted that is not specifically identified within these specifications.
- Manufacturer warranties,
- All necessary documentation as defined in this notice.
- Any exclusions, concerns, or alternative processes.
- A copy of their Business License, Bonding, and Insurance coverage,
- Letter certifying no pending or threatened litigation against the proposer that will impact the project,
- Statement of Bidders qualifications including previous experience with government public works contracts,
- Statement acknowledging need for Contractors Performance Bond or acceptance of exception as noted below prior to initiation of work or locating equipment or supplies on site,
- List of sub contractors to be used on site,
- Standard company contract or agreement, and
- Letter certifying prevailing wage violation status of bidding contractor and all subcontractors.

A contractor's performance bond equal in amount to the cost of the project shall be required of the awarded contractor prior to contract signing; HOWEVER, the contract performance bond may be waived for contracts under \$150,000.00 provided that 10% of the contract price is held for 30 days after acceptance of the project, or until receipt of all necessary releases from the Department of Revenue, Department of Labor & Industries, and Employment Security Department and settlement of any liens filed under chapter 60.28 RCW, whichever is later.

Unless unforeseen and highly unusual conditions or circumstances are found after construction begins, Change Orders shall generally not be accepted by the Marysville Fire District unless proposed and requested by Marysville Fire District. This does not preclude nor disqualify contractor/owner cost neutral agreements, or clarifications necessary for continuous and timely construction processes.

Quotes and Proposals must be marked as "Station 61 HVAC Repair", received by District Secretary prior to 3:00 PM May 18, 2026, and delivered to:

Station 61 HVAC Repair  
 Marysville Fire District  
 1635 Grove Street  
 Marysville, WA 98270

Bid opening shall take place at 3:15 PM on May 18, 2026 at the same location.

If all bids are not rejected, the final contract shall be awarded to the lowest responsible Bidder most closely meeting the Fire District's specifications, based upon the criteria of the Fire District. Bid award shall be made within forty-five (45) days of the bid opening.

This project is anticipated to take 7 days or less to complete. Since the area impacted is regularly utilized by the Fire Department, this project must be started no later than June 1, 2026, and must be completed within 7 days of starting. The "start date" shall be upon locating equipment or supplies on site, and as deemed and determined by the Marysville Fire District. Commencing with the earliest of either the eighth day after the project start or June 8, 2026, liquidated damages in the amount of \$100.00 per day shall apply for each day the project remains uncompleted as determined by the Marysville Fire District.

As this project is expected to take no longer than 7 days, no payments shall be made prior to acceptance of the completed project. In accordance with RCW 60.28, a retainage of 5% of the project cost shall be withheld until the following have been completed:

- The expiration of the 45 day lien notice period which follows the completion of the contract work,
- The receipt by the district of the Department of Revenue certificate,
- Satisfaction of the district that the certified taxes have been paid,
- Satisfaction of the District that the claims of material, laborers and costs incurred in filing and processing the claims have been paid or provided for,
- Satisfaction that all prevailing wage requirements have been satisfied, and
- Receipt of notarized Contractor's Affidavit of Release of Liens by the Marysville Fire District from each contractor, sub-contractor, and supplier utilized.

The Fire District shall accept the system once it is satisfied that all portions of the agreement between the contractor and the Fire District have been completed to the satisfaction of the Fire District. This shall include, but is not limited to, complete installation in a workmanship like manner, satisfactory training and orientation of Fire District maintenance personnel, and adequate display of proper operation. Once the Fire District accepts the system, full payment shall be made in accordance with the construction agreement.

All equipment shall be new and of current design and manufacture, intended for the purpose provided. Used, surplus, and discontinued equipment is unacceptable.

The Fire District shall consider exceptions, questions and clarifications to the specification requested more than ten (10) days prior to bid closing. All exceptions proposed shall be equal or better than that specified, and conform to the character of the specified equipment as well as the purpose for which it is intended. If an exception is allowed, it will be communicated to all potential bidders by way of an Addendum or Amendment to these specifications.

The Marysville Fire District reserves the right to select any proposal it deems to best meet the needs of the Marysville Fire District, reject any and all Proposals and Quotes, or to waive irregularities in the Quotes and Proposals or bidding procedures. Only one proposal per contractor shall be allowed; pricing for all installation versions and options must be submitted under a single bid. Each installation version submitted must be individually distinguishable, full, and complete with a total price easily identified. Multiple Bids by or including the same contractor will result in disqualification.