

**MARYSVILLE FIRE DISTRICT
MEETING MINUTES
BOARD OF DIRECTORS MEETING
February 18, 2026 – 6 pm – MFD St. 62 / Zoom**

CALL TO ORDER

Chairperson Muller called the MFD meeting to order and led the flag salute at 6:04 pm.

PUBLIC COMMENT

Chairperson Muller called for public comment.

Basil Bailey, Vice President of Local 3219, expressed thanks for the formation of the Operations Committee and additional staffing for incoming aid unit. Looking forward to having further collaboration with the board.

The following were in attendance:

Board of Directors

Steve Muller
Kamille Norton
Michael Stevens (zoom)
Tonya Christoffersen
Mark James

Staff Members:

Ned Vander Pol, Fire Chief
Jeff Cole, Assistant Chief
Tom Maloney, Assistant Chief
Jennett Nielson, Deputy Chief
Chelsie McInnis, Finance Director (zoom)
Kim Adams, HR Director
Mike Davis, IT Manager
Joshua Farnes, Fleet & Facilities Supervisor
Paula DeSanctis, HR/Finance Assistant
Taylor Matsumura, Administrative Assistant

Guests:

Noel Treat, District Attorney (zoom)
Colin Boyle, Attorney (zoom)

MFD CONSENT AGENDA

- A. Approve minutes of the January 21st, 2026 MFD Board Meeting
- B. Approve minutes of the February 10th, 2026, Operations Committee Meeting

Board member Christoffersen asked for an amendment to the minutes of the February 10th, 2026 Operations Committee Meeting Minutes under Adjournment to correct name of the board member who made a motion to adjourn from "Muller" to "Christoffersen".

Motion: To approve agenda of the January 21st, 2026, MFD Board Meeting and the minutes of the February 10th, 2026, Operations Meeting as amended.
Made By: Norton



Seconded By: James
Action: PASSED unanimously

- C. Approve January 2026 Financial Statements
- D. Approval of January claims and Payroll:

i. MFD Expense Fund		
Voucher Numbers – 260202001 thru 260202082	\$	417,938.54
ii. Capital Fund		
Voucher Numbers – 260201001 thru 260201003	\$	55,795.35
iii. MFD Payroll (excluding benefits)	\$	1,687,073.42

- E. Approval of February EMS Committee Account Recommendations

i. Refunds Check Numbers 4517-4519	\$	158.96
ii. Charity/Bankruptcy/Small Balance	\$	4,045.72
iii. Collections	\$	50,952.82

- F. Approve January 28, 2026, Surplus Asset Disposal List

Motion: To approve the MFD Consent Agenda in its entirety as amended.
Made By: James
Seconded By: Christoffersen
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Nothing to report

COMMITTEE REPORTS

Planning Committee: A meeting is anticipated prior to the March 2026 Regular Board Meeting. An update will be provided at that time. Meeting date TBD.

Personnel Committee: None

Finance Committee: None

Operations Committee: First meeting held February 10th, 2026. Chairperson of the Operations Committee, Tonya Christoffersen, expressed thanks to Chief Ned Vander Pol for statistical informative presentation in preparation for an additional aid unit.

STAFF BUSINESS

Fire Chief Report: Chief Ned Vander Pol expressed appreciation to all divisions for their efforts in successfully onboarding the new hires. He emphasized that this was a comprehensive process from start to finish, involving collaborative work across the organization. Shared thanks to all those who are involved in working on getting the new fire engine into service. Thank you all!

Operations Report: Assistant Chief Jeff Cole reported the following:

- **New Engine:** Provided an update on discussions with the C Western representative. Parts have arrived in Yakima. Estimated completion timeline is 3–4 weeks (best case); exact date remains TBD.
- **HAAS Alert System:** Currently operating as expected and will be leveraged for several upcoming community events.
- **Station 63 Project:** Progress continues as planned. OAC has been acquired by Consortus. This change may involve transitioning the Program Manager role from Alec to Stephanie.
- **Stationwise Scheduling System:** Implementation has begun. Initial meeting was held last week, and Battalion Chiefs now have access to a dashboard for hands-on training.

Overtime Report:

January 2026	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 190,171.50	2,390.59	1,872.58
Month Total	\$ 190,171.50	\$ 2,390.59	\$ 1,872.58
YTD Totals	\$ 190,171.50	\$ 2,390.59	\$ 1,872.58

Human Resources/Personnel Report: Human Resources Director Adams reported the following:

- **Leave:** We have five off on intermittent FMLA, one off on long-term disability, and two off on short term disability.
- **Training/EMS Administrative Assistant Position:** Initial interviews were conducted on February 17–18. The top two candidates will be invited back next week for Chief's interviews.
- **Mechanic Position:** A conditional offer has been extended to an applicant; currently awaiting completion of the DOT physical.
- **Recruit Academy:** Began this week for new recruits.
- **Promotions:** Recent in-house promotions include Battalion Chief and Captains.

Fire Prevention Report: Fire Marshal Maloney highlighted a fire sprinkler save in a single-family home on January 31st and the family was able to stay in their home after the fire. Strong work!

Finance Report: Finance Director Chelsie McInnis reported the following:

- Provided an overview of the Budgetary Comparison Statement and Year-End Budget and Funds Report.
- For the current year (2026), planning will begin for the timing of interfund transfers to the Capital Fund. The goal is to maintain compliance with the minimum fund balance policy by staggering transfers.
- \$300,000 was transferred into the Equipment Fund at the end of January.

- A smaller transfer to the Apparatus Fund is planned for the April collection batch.
- A clearer picture of whether the full Capital Fund budget can be fulfilled is expected by October.

Legal Counsel Report: District Attorney Noel Treat – Nothing to report.

OLD BUSINESS

None

NEW BUSINESS

Agenda Bill: Purchasing Agreement – Ambulance Remounts

Resolve to enter into contract with Braun Northwest, Inc. for the purpose of remounting two ambulance modules onto new 2027 Ford F-450 4x4 chassis with aggregate cost of \$211,945.00 each plus tax.

- Budget request previously approved to mount two older ambulances by removing patient compartment from the existing ambulance and installing it onto a new chassis.
- Contract award is based on specifications and award of previous MFD bid process dated 04/06/2023. Approved bid is still valid, negating the need for a separate competitive bid or award. Difference between 04/2023 and now is approximately \$9,000.00.

Motion: To Approve agreement with Braun Northwest for the purpose of remounting two ambulances.
Made By: Christoffersen
Seconded By: Norton
Action: PASSED unanimously

Agenda Bill: Resolution 2026-002: Surplus and Trade-In of Two District Vehicles

Resolution 2026-002: Surplus and Trade-In of Two Vehicles whereas the District has determined the operational need to remount ambulance modules on new chassis, the following vehicles are required to be declared surplus to facilitate the remount process.

2019 Ford E-450 VIN 1FDXE4FS0KDC28457
 2019 Ford E-450 VIN 1FDXE4FS2KDC28458

Motion: To Approve Resolution 2026-002, declaring surplus and authorizing the trade in of two 2019 E-450 ambulances.
Made By: Norton
Seconded By: James
Action: PASSED unanimously

Agenda Bill: Resolution 2026-003: Surplus and Sale of Three District Vehicles

Resolution 2026-003: Surplus and Sale of Three District Vehicles whereas the District has determined two vehicles donated by the Marysville Police Department and additional vehicle previously used to tow a water rescue apparatus are no longer of value to the District. Requesting to authorize the surplus and sale of these vehicles. The Board expressed interest in seeing if vehicles can be made available to North County or SFRF if wanted.

- 1. 2007 Chrysler 300
- 2. 2010 Toyota Prius
- 3. 2001 Dodge Ram

Motion: To Approve Resolution 2026-003, declaring surplus and authorizing the sale of three district owned vehicles

Made By: James

Seconded By: Christoffersen

Action: PASSED unanimously

CALL ON BOARD

James – Nothing to report.

Norton – Nothing to report.

Christofferson – Nothing to report.

Muller – Observed the acquired structure search training session. Emphasized the importance of ensuring all personnel have the opportunity to attend Fire Operations training. This year, the Local has invited Kim and Jen, who are scheduled to attend in March 2026.

Stevens – Nothing to report.

EXECUTIVE SESSION

Chairperson Muller called for a 15-minute executive session at 6:32 pm for the following:

- A. To discuss collective bargaining negotiations Pursuant RCW 42.30.140 (4)(a)
- B. To discuss with legal counsel pending litigation Pursuant RCW 42.30.110(1)(i)

Chairperson Muller called for a 15-minute extension at 6:47 pm to return at 7:02 pm.

Chairperson Muller called for a 10-minute extension at 7:02 pm to return at 7:12 pm.

Chairperson Muller called for a 10-minute extension at 7:12 pm to return at 7:22 pm.

We will return to open public meeting at 7:22 pm.

RECONVENE

The open public meeting was reconvened at 7:22 pm.


ADJOURNMENT

Chairperson Muller called for a motion to adjourn the February 18, 2026, regular meeting.

Motion: To adjourn the February 18, 2026, regular meeting

Made By: Norton
Seconded By: Christoffersen
Action: PASSED unanimously

With no further action required the February 18, 2026, regular meeting at 7:23 pm.



Ned Vander Pol
District Secretary

2/19/2026

Date approved

